

PROPOSED WORK PROGRAMME 2024-2025

Meeting date	Item	Aim	Additional Invitees
15 April 2024 (TBC)	Democratic Services – Activities & Service Support	To receive an update on the performance and services provided by Democratic Services	
15 April 2024 (TBC)	Democratic Services Committee Annual Report 2023	To consider the final version of the Democratic Services Committee Annual Report for 2023 prior to submission to Council.	
15 April 2024 (TBC)	Developing the Research Protocol	To consider the latest version of the Research Protocol	
15 April 2024 (TBC)	Review of the Elected Member Learning and Development Strategy	To update the Elected Member Learning and Development Strategy for submission to council for approval	
15 April 2024 (TBC)	Forward Work Programme	To receive a report proposing items for consideration at a subsequent meeting of the Democratic Services Committee	

Meeting date	Item	Aim	Additional Invitees
(TBC) Jun/Jul	Democratic Services – Activities & Service Support	To receive an update on the performance and services provided by Democratic Services	
(TBC) Jun/Jul	The Annual Review Process	To provide an updated process for Elected Members who wish to have an Annual Review for their personal Development	
(TBC) Jun/Jul	Member's ICT Protocol	To receive an update of the Members ICT Protocol which will identify the relevant processes and procedures for Elected Members when using the Council's and other ICT facilities	Head of ICT
(TBC) Jun/Jul	Forward Work Programme	To receive a report proposing items for consideration at a subsequent meeting of the Democratic Services Committee	